



Shree Agrasain College

(Affiliated to University of Calicut)



5/2A, Height Road, Liluah, Howrah-711204, Ph. : 2655-4917, 7604084414, 7604084413

NOTICE

Date: 12.09.2022

An urgent meeting of the Internal Quality Assurance Cell (IQAC) of Shree Agrasain College will be held on **13.09.2022 (Tuesday)** at **11AM in the Office room of the Teacher-in-Charge** to discuss the following agenda

- Discussion about freshers welcome along with orientation programme.
- AOB

All the members are requested to kindly attend the meeting.

T.I.C & Chairperson, IQAC
Teacher-in-Charge
Shree Agrasain College
5/2A, Height Road
Liluah, How-711204
Members of IQAC

Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Shree Agrasain College
5/2A, Height Road, Liluah, Howrah-711204

- Mrs. Sovonita Datta (Teacher-in-Charge, Chairperson, IQAC)
- Shri Arijit Kanungo (Coordinator, IQAC)
- Shri Mahabir Prasad Shroff
- Shri Chandan Gopal Shroff
- Shri (Dr.) Nibir Goswami
- Shri Kumarjit Mondal
- Shri Lal Saheb Verma
- Shri Surajit Saha
- Ms. Rini Goswami
- Mrs. Maitreyee Maitra
- Shri Malay Sinha Ray
- Shri Somnath Ghosh



INTERNAL QUALITY ASSURANCE CELL (IQAC)

An urgent meeting of the Internal Quality Assurance Cell (IQAC) of Shree Agrasain College held on 13.09.2022 (Tuesday) at 11 AM in the Office room of the Teacher-in-Charge.

Members present:

NAME	SIGNATURE
Mrs.Sovonita Datta (Teacher-in-Charge,Chairperson,IQAC)	
Shri Arijit Kanungo (Coordinator, IQAC)	
Shri Mahabir Prasad Shroff	
Shri Chandan Gopal Shroff	
Shri (Dr.) Nibir Goswami	
Shri Kumarjit Mondal	
Shri Lal Saheb Verma	L. S. Verma.
Shri Surajit Saha	
Ms. Rini Goswami	
Mrs. Maitreyee Maitra	
Shri Malay Sinha Ray	
Shri Somnath Ghosh	



MINUTES OF THE IQAC MEETING **HELD ON 13.09.2022**

TIME: 11:00 AM

PLACE: Office room of the Teacher-in-Charge

The following members were present:

Mrs. Sovonita Datta (Teacher-in-Charge, Chairperson, IQAC)

Shri Arijit Kanungo (Coordinator, IQAC)

Shri Kumarjit Mondal

Shri Lal Saheb Verma

Shri Surajit Saha

Ms. Rini Goswami

Mrs. Maitreyee Maitra

Shri Somnath Ghosh

Mrs. Sovonita Datta, T.I.C. and Chairperson, IQAC presided over the meeting.

Mr. Arijit Kanungo, Coordinator, IQAC welcomed all members and briefed them about the agenda.

The minutes of the last meeting (26.08.2022) were read and confirmed.

- The IQAC discussed in detail about the freshers welcome and orientation programme to be held on 19th September, 2022. It was decided that only students admitted in semester I will be allowed to



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enter the college premises. Morning shift students will enter at 8:30 a.m followed by day shift students at 11:30 a.m More security personnel are to be deployed at the entrance to control the entry and exit process.

It was decided that every department will organize their own orientation programme after completion of the freshers' welcome ceremony. After the orientation programme of food packets are to be distributed among the students. The Orientation programme for the morning shift must end by 11 a.m.

It was decided that strict action will be taken if any student is found engaged in any kind of indisciplined behaviour or nuisance.

- In AOB no point was raised.

The meeting was adjourned with a vote of thanks.

T.I.C & Chairperson, IQAC
Teacher-in-Charge
Shree Agrasain College
5/2A, Height Road
Liluah, How-711204

Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Shree Agrasain College
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