



Shree Agrasain College

(Affiliated to University of Calcutta)

5/2A, Height Road, Liluah, Howrah-711204, Ph. : 2655-4917, 7604084414, 7604084413

NOTICE

Date: 21.04.2021

An online meeting of the Internal Quality Assurance Cell (IQAC) of Shree Agrasain College will be held on **24.04.2021 (Saturday) at 11AM** on Google Meet to discuss the following agenda

- **Review of online examination.**
- **Centralised Routine.**
- **AOB**

All the members are requested to kindly attend the meeting.

T.I.C & Chairperson, IQAC

Coordinator, IQAC

Members of IQAC

- Mrs. Sovonita Datta (Teacher-in-Charge, Chairperson, IQAC)
- Shri Arijit Kanungo (Coordinator, IQAC)
- Shri Mahabir Prasad Shroff
- Shri Chandan Gopal Shroff
- Shri (Dr.) Nibir Goswami
- Shri Kumarjit Mondal
- Shri Lal Saheb Verma
- Shri Surajit Saha
- Ms. Rini Goswami
- Mrs. Maitreyee Maitra
- Shri Malay Sinha Ray
- Shri Somnath Ghosh



MINUTES OF THE IQAC MEETING **HELD ON 24.04.2021**

TIME: 11:00 AM
MODE: ONLINE (GOOGLE MEET)

The following members were present:

Mrs. Sovonita Datta (Teacher-in-Charge, Chairperson, IQAC)
Shri Arijit Kanungo (Coordinator, IQAC)
Shri (Dr.) Nibir Goswami
Shri Kumarjit Mondal
Shri Lal Saheb Verma
Ms. Rini Goswami
Mrs. Maitreyee Maitra
Shri Malay Sinha Ray
Shri Somnath Ghosh

Mrs. Sovonita Datta, T.I.C. and Chairperson, IQAC presided over the meeting.
Shri Arijit Kanungo, Coordinator, IQAC welcomed all members and briefed them about the agenda.

The minutes of the last meeting (08.01.2021) were read and confirmed.

- A detailed review of the online process of examination was made and discussions were held regarding the online examination conducted by the University of Calcutta.
- The IQAC proposed that the routine committee be asked to provide a centralised routine so that regular classes may be held without the chance of classes overlapping. It was also pointed out that students should not be burdened with overuse of data and therefore the number of online classes per day has to be restricted to a small number.
- In the absence of any other business to be transacted, the meeting ended with a vote of thanks to the Chair.

T.I.C & Chairperson, IQAC
Teacher-in-Charge
Shree Agrasain College
5/2A, Height Road
Liluah, How-711204

Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Shree Agrasain College
5/2A, Height Road, Liluah, Howrah-711204