



Shree Agrasain College

(Affiliated to University of Calcutta)

5/2A, Height Road, Liluah, Howrah-711204, Ph. : 2655-4917, 7604084414, 7604084413

NOTICE

Date: 05.01.2021

An online meeting of the Internal Quality Assurance Cell (IQAC) of Shree Agrasain College will be held on **08.01.2021 (Friday) at 11AM** on Google Meet platform to discuss the following agenda

- **Review of Academic Activities during lockdown.**
- **International Mother Language Day.**
- **AOB**

All the members are requested to kindly attend the meeting.

T.I.C & Chairperson, IQAC

Coordinator, IQAC

Members of IQAC

- Mrs.Sovonita Datta (Teacher-in-Charge,Chairperson,IQAC)
- Shri Arijit Kanungo (Coordinator, IQAC)
- Shri Mahabir Prasad Shroff
- Shri Chandan Gopal Shroff
- Shri (Dr.) Nibir Goswami
- Shri Kumarjit Mondal
- Shri Lal Saheb Verma
- Shri Surajit Saha
- Ms. Rini Goswami
- Mrs. Maitreyee Maitra
- Shri Malay Sinha Ray
- Shri Somnath Ghosh

A unit of Shri Radhe Krishna Charitable Trust

E-mail : shreeagrasaincollege.info@gmail.com, Website : www.shreeagrasaincollege.net



MINUTES OF THE IQAC MEETING **HELD ON 08.01.2021**

TIME: 11:00 AM

MODE: ONLINE (GOOGLE MEET)

The following members were present:

Mrs. Sovonita Datta (Teacher-in-Charge, Chairperson, IQAC)
Shri Arijit Kanungo (Coordinator, IQAC)
Shri Kumarjit Mondal
Shri Lal Saheb Verma
Shri Surajit Saha
Ms. Rini Goswami
Mrs. Maitreyee Maitra
Shri Malay Sinha Ray

Mrs. Sovonita Datta, T.I.C. and Chairperson, IQAC presided over the meeting.
Shri Arijit Kanungo, Coordinator, IQAC welcomed all members and briefed them about the agenda.
The minutes of the last meeting (02.09.2020) were read and confirmed.

- A detail discussion was held by the IQAC members on the quality initiatives taken by the college during the lockdown period w.r.t Academic and Student Development activities based on the NAAC criteria. The progress of online classes as per routine was reviewed. It was decided that a suitable uniform time-table needed to be framed which would enable the college to impart quality education through online mode during the lockdown period. It was decided that the duration of online classes would be of one hour and students would be allotted maximum 3 slots in a day. Departmental coordinators were requested to frame the time-tables for the respective departments and instruct all teachers to complete their syllabus by the end of February, 21.
- The IQAC also decided to observe International Mother Language Day on 21st February via online mode. Details regarding the time, virtual platform and cultural programme were discussed and finalised.
- With no other business, the meeting concluded for the day. The meeting ended with a vote of thanks to the Chair.

T.I.C & Chairperson, IQAC
Teacher-in-Charge
Shree Agrasain College
5/2A, Height Road
Liluah, How-711204

Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Shree Agrasain College
5/2A, Height Road, Liluah, Howrah-711204