



INTERNAL QUALITY ASSURANCE CELL **ACTION TAKEN REPORT** **2020-2021**

PLAN OF ACTION	OUTCOMES/ACHIEVEMENTS
Review of ongoing online classes.	A review of classes conducted on Google Meet was done. To make the virtual teaching-learning process more methodical. Google Classroom groups were created where teachers posted class links and study materials on a regular basis.
Survey of internet facilities available to students.	The coordinators submitted their survey reports on availability of internet facilities to the students. Based on the survey, a special routine was formed for respective departments.
Organization of webinars and online lectures.	Webinar(s) organized: Post Lockdown Indian Financial Market and Career Opportunities for Commerce students – 11.09.2020.
Online admission process for the session 2020-21.	The admission process was conducted online as per C.U. guidelines.
Virtual orientation programme for freshers.	Virtual orientation programmes were organised by the respective departments on 16.12.2020. A video comprising a virtual tour of the college and a welcome address by the T.I.C was forwarded to the freshers.
End-semester Examinations.	The end-semester examinations were conducted online successfully.



Shree Agrasain College

(Affiliated to University of Calicut)



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Submission of answer scripts.	Answer scripts were submitted in online as well as offline mode by students. Evaluation of answer scripts and uploading of marks on the portal were completed within the stipulated time.
Review of Academic Activities during lockdown.	A review of academic activities was conducted. A uniform timetable was framed consisting of 3 one hour classes per day. Classes were conducted as per routine and the syllabus was completed on time.
International Mother Language Day	International Mother Language Day was celebrated virtually on February 21 st , 2021. Students & staff members enthusiastically participated in the virtual programme.
Review of online examination.	A review of the online examination that was conducted was done and found to be satisfactory.
Centralized routine.	Online classes were conducted in all departments according to the centralized routine framed by the routine committee.

Date: 15.11.2021.

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