

# **PROSPECTUS 2020-2021**

# SHREE AGRASAIN COLLEGE

# Affiliated to

# **University of Calcutta**

Offering 3-Yr Degree Courses Self Finance

(CBCS Semester System)

# **Morning Shift:** (For Girls)

B. Com. (Hons.)

B.A.(Hons.) in English

B.A.(Hons.) in Hindi

B.A.(Hons.) in History

B.A.(Gen.) with Eng, Hin, Hist, Geo, Edu, Pol Sc.

# Day Shift: (Co-Education)

B. Com. (Hons. & Gen.)

B. B. A. (Hons.)

B. Sc. (Hons.) in Computer Sc.

B. Sc. (Hons.) in Mathematics

**B. Sc. Computer Application** 



5/2A, Height Road, Liluah, Howrah-711204

Ph. No.: 26554917, 7604084413

Website: www.shreeagrasaincollege.net

E-Mail: shreeagrasaincollege.info@gmail.com

Student Friendly College

## From the desk of Chairman



M. P. Shroff

Dear students,

You are most welcome in this institution of higher learning. We are offering you professional and traditional courses in Science, Commerce, Arts and Management. With the completion of basic degrees in science, commerce and management that we are offering, you will be able to build a solid foundation for further training/study and to increase your employability.

We believe in the theory -" Education for All"- and work accordingly. We offer opportunity to all students who have quest for further higher learning.

From the academic session 2017-18, we started semester-wise three year B. Com. (Hons. & General) Degree programme under CBCS (Choice Based Credit System) according to University of Calcutta. From the academic session 2018-19, University of Calcutta has introduced semester-wise three year B.A./B.Sc. (Hons./Major/General) & B.B.A. (Hons.) Degree programme under CBCS. Details of these CBCS programme are given in this prospectus. Other complete syllabus, regulations relating to Admission, examination etc. can be had from the website of University of Calcutta.

We are introducing a new concept "Student friendly college" in the education system.

Choose your right course and we will help you to build your career providing congenial learning environment within your reach. Come, join with us and go ahead for your bright future.

With all good wishes,

M.P. Shroff Chairman

Date: 15th July 2020

# **≪ADMISSION 2020-2021≫**

### INTRODUCTION

Shree Agrasain College is situated at 5/2A, Height Road, Liluah, Howrah – 711204 amidst a green environment. It is adjacent to the Liluah Railway station on the eastern side and a five-minute-walking distance away from Grand Trunk Road.

Ours is a self-financing college. It has been established to fulfil the need of professional and emerging area of higher learning for the state of West Bengal in general and Howrah district and adjoining areas in particular.



The college is a unit of Shri Radhe Krishna Charitable Trust.

The objective of the college is to promote value based higher education and to inculcate truthfulness, self-reliance and strong characters in the young minds and imbibe in them the virtues of integrity and moral values.

The college encourages cross-culture orientation among the students coming from different states of the country. Students are advised to reap as much benefit as they can by promoting harmony among themselves.

# **NATURE OF THE COLLEGE**

Ours is a self-financing college, functioning in two shifts:

- 1. Morning Shift (For Girls)
- 2. Day Shift (Co-Educational)

#### **AFFILIATION**

The college is affiliated to the University of Calcutta and is managed as per the University Rules.

# **≪INFRASTRUCTURAL FACILITIES≫**

### **COLLEGE CAMPUS**

The college main building is G+4-storied with more than two thousand square meters covered area, and is fully furnished with state-of-the-art features. The high quality physical infrastructure along with a very congenial, green and serene ambience makes the institution an ideal seat of learning.

Railway Concession Facility for the student is available.



### **FULLY AC CLASSROOM**

All classrooms in the college are Fully air-conditioned to provide cosy ambience for our students for perfect education. Moreover, well furnished infrastructure is present in the classrooms. Extra remidial



classes are also offered by our college for our students, if required.

### **COLLEGE LIBRARY**

Our college has a fully air-conditioned library, consisting of a huge volume of books and spacious sitting arrangement for self study. Ranging from syllabus oriented books to referential texts, to journals and magazines, our library provides best of the reading facilities to our students. Books are issued to the students as per the norms and regulations of the library



The college
library
provides
three books
per student
for home
study as well
as two books
for Library
reading
room.

### **FOOD COURT**

College has spacious Food Court in the campus. Adequate seating facilities are provided to accommodate students and staff even during peak time. Hygienic standards of food, snacks, tea and fruit juice are catered to the students of our college at college food court.



### **LABORATORIES**

### **Computer Laboratory**

The college has a spacious state-of-the art Computer Laboratory. Each student is allotted a computer for hands on training. Computer sets of latest technology are provided to the students of our college for their study related work. College provides internet facilities to students for their projects works.



• College provides free Wi-Fi for Students also provides internet for project works

### Physics, Electronics & Geography Labs

Physics and Electronics laboratories are also well equipped. The physics lab gives the students the opportunity to explore in greatest detail the fundamental experiments in modern physics. Geography Lab is equipped with best quality maps and surveying instruments etc.



### **COMMON ROOMS AND GAMES FACILITIES**

Separate common rooms for girls and boys are provided for spending their leisure time with indoor games facilities like Table Tennis, Carrom board, Chess etc. College has its own spacious playground for outdoor Games like Badminton, Volleyball, Cricket, Football etc.



## **DEBATES, SEMINARS AND WORKSHOPS**

Our college organizes National Level seminars and workshops at a regular basis to build and to boost self confidence in the students and to achieve an all round development.



# **OUR SAFETY MEASURES**

- 1. Thermal scanning
- 2. Disinfection Chamber
- 3. Face-Mask
- 4. Social Distancing
- 5. Hand sanitizing

# **≪ACADEMIC AFFAIRS**≫

Students are admitted as per the guidelines of the Calcutta University. The college follows Calcutta University norms regarding system of examination.

The college conducts tutorials and internal assessment test etc. to assess the progress of the learning of the students and their eligibility to sit for the final university examinations. Academic and personal counselling to the students are provided by the teachers in various aspects, viz, choice of subjects, scheme of examinations, improving reading skills, cultural activities, sports and games, personality development, opportunity for higher studies and employment.

Academic calendar for the session is provided to the student at the beginning of each session. Students are advised to see the college Notice Board regularly regarding various important information, like matters pertaining to university Registration, University and college Examinations etc.

### **COURSES OFFERED**

## **MORNING SHIFT (FOR GIRLS ONLY)**

1. B.Com. (Hons.) in Accounting and Finance: No. of. Seats: 200

2. B.A. (Hons.) in English: No. of. Seats:45

3. B.A. (Hons.) in History: No. of. Seats:30

4. B.A. (Hons.) in Hindi: No. of. Seats:30

5. B.A. (General):

(Electives: Eng,Hin,Hist,Geo,Edu,Pol.Sc.) No. of. Seats: 50

# **DAY SHIFT: (CO-EDUCATION)**

1. B.Com. (Hons.) in Accounting and Finance: No. of. Seats: 175

2. B.Com. (General): No. of. Seats: 75

3. B. B. A. (Hons.): No. of. Seats: 50

4. B. Sc. (Hons.) in Computer Science:

(Electives: Physics & Mathematics). No. of. Seats: 50

5. B. Sc. (Hons.) in Mathematics:

(Electives: Computer Science & Physics). No. of. Seats: 30

6. B. Sc. (Major) in Computer Application:

(Electives: Physics & Mathematics). No. of. Seats: 40

# NEW REGULATION FOR THREE-YEAR B.A./B.Sc./B. Com. (Hons., Major & General) COURSE OF STUDIES UNDER CBCS SYSTEM

# **University of Calcutta Notification no.: SCR/26/17**

It is notified for information of all concerned that the Syndicate in its meeting dated 23.05.2017 (vide Item No.46) resolved to approve the New Course Structure & Syllabi and revised Admission Regulations for the B.Com. (Honours and General) courses of study under this University as laid down in the accompanying pamphlet.

The above shall be effective for the students getting admission to the 3-year 6-Semester B.Com. (Honours and General) courses of study under CBCS, from the academic session 2017-2018 and onwards.

THE REGULATIONS FOR SEMESTER-WISE THREE YEAR B.A./B.Sc. (Honours/General/Major), B.B.A. (Hons.) DEGREE PROGRAMMES UNDER CBCS (CHOICE BASED CREDIT SYSTEM), UNIVERSITY OF CALCUTTA.

These Regulations will come into force with effect from the academic session 2018-2019

**ELIGIBILITY FOR B.Com. (Hons.) in Accounting & Finance & B.Com. (General)** 

The admission of the student in the respect subjects will be followed by the criteria declared by the University of Calcutta.

ELIGIBILITY FOR B.A. (Hons. & General) / B.Sc. (Hons.) / B.Sc. (MAJOR)

The admission of the student in the respect subjects will be followed by the criteria declared by the University of Calcutta.

### **INTERNAL ASSESSMENT**

End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment will be for 20% of the total marks of each paper/subject/module.

### INTERNAL EXAMINATION

50% of the total marks assigned to Internal Assessment (i.e., 10 marks for a full paper of 100 or 5 marks for a Module of 50, as the case may be) will be assessed on the basis of Internal Examination.

#### **ATTENDANCE**

B.A. / B.Sc. / B. Com. (Hons., Major & General)

Remaining 50% will be assessed based on the class attendance (6 marks for attending 60% or above but less than 75% of the number of lectures delivered; 8 marks for attending 75% or above but less than 90% of the number of lectures delivered; and 10 marks for attending 90% or above of lectures delivered and such attendance will be calculated from the date of commencement of classes or date of admission whichever is later)

Internal Assessment has to be done in the semester in which a candidate becomes eligible to appear in the concerned End Semester Examination. The candidates remaining absent in the internal examination will be awarded zero (0) marks. Marks obtained in Internal Assessment (i.e., marks for attendance and marks of internal examination taken together) will be retained for the entire duration of his/her enrolment.

# NEW REGULATIONS FOR SEMESTER-WISE THREE YEAR B.B.A. (HONOURS), UNDER CHOICE BASED CREDIT SYSTEM

**ATTENDANCE** 

A student attending at least 75% of the total number of classes held will be allowed to sit for the concerned Semester Examinations subject to fulfilment of other conditions laid down in the regulations. A student attending at least 60% but less than 75% of the total number of classes held will be allowed to sit for the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfilment of other conditions laid down in the regulations.

A student attending less than 60% of the total number of classes held will not be allowed to sit for the concerned Semester Examinations and he /she has to take admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.

**ELIGIBILITY FOR B.B.A.** (Hons.) in Accounting & Finance & B.Com. (General)

The admission of the student in the respect subjects will be followed by the criteria declared by the University of Calcutta.

EXAMINATION REGULATION (B.A./B.SC./B.COM./B.B.A) (HONS./MAJOR/GEN.)

SEMESTER EXAMINATION

- The 3 year B.A. /B.Sc./B.Com. (Honours/Major/General) Course of Studies under CBCS consist of Six(6) Semesters (Semester-II, Semester-III, Semester-IV, Semester-V and Semester-VI).
- End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in December-January and Semester-II, Semester-IV, Semester-VI in June-July.

# **Duration of the Programme**

The 3 year B.A./ B.Sc. (Honours/Major/General) Programme will be for a minimum duration of six (6) consecutive semesters of six (6) months each, i.e., three (3) years. The odd semester will start ordinarily in the month of July and the even semester in the month of January of every year.

• A candidate pursuing a regular course of study for three-year semester-wise degree course will have to clear all the semesters in all respects within a span of five years from the year of admission to the particular course and combination, failing which enrolment of the candidate will stand cancelled



# **FEES STRUCTURE**

# FEES STRUCTURE B.COM. (SEMESTER)

SI. No.	ADMISSION FEES  Description	B.COM.(Hons)	B.Com. (GENERAL)	
	20001. <b>p</b> .iiii	Amount in Rs.	Amount in Rs.	
Α	One Time Fees (at the time of Admission)			
	1. Admission Fee	5,000	5,000	
	2. Caution Deposit (refundable only at the end of the course i.e. in July, 2023)	1,000	1,000	
В	Semester wise Payment			
	3. Tuition Fee (1st Semester : July-December)	6,000	4,800	
	4. Session Charge (Per Semester)	4,000	4,000	
	Total at the time of Admission	16,000	14,800	
SI. No.	SEMESTERWISE FEES	B.COM.(Hons)	B.Com. (GENERAL)	
		Amount in Rs.	Amount in Rs.	
С	Semester wise Payment (from 2 <sup>nd</sup> to 6 <sup>th</sup> Semester)			
	Tuition Fee (Per Semester )	6000	4800	
	Session Charge (Per Semester)	4000	4000	
	Total per Semester	10000	8800	

# FEES STRUCTURE B.A/B.SC & B.B.A. (CBCS SEMESTER SYSTEM)

SI. No.	ADMISSION along with SEMESTER FEES Description (1st Semester Only)		B.Sc.(H) in Comp. Sc./ B.Sc.(M) in Comp. App./ BBA(Hons.)	B.Sc.(H) in Maths./ B.A. (H) in Eng, Hin., Hist.	B.A.(Gen.)
			Amount in Rs.	Amount in Rs.	Amount in Rs.
Α	One Time Fees (at the time of Admission)				
	1.	Admission Fee	5,000	5,000	5,000
	2.	Caution Deposit (refundable only at the end of the course i.e. in July, 2023)	1,000	1,000	1,000
В	Semester wise Payment				
	3.	Tuition Fee (1st Semester : July- December)	12,000	6,000	4,800
	4.	Session Charge (Per Semester)	4,000	4,000	4,000
	Tot	al at the time of Admission	22,000	16,000	14,800

SI. No.	SEMESTER FEES  Description: before commencing  of each (2-5) Semester	B.Sc.(H) in Comp. Sc./ B.Sc.(M) in Comp. App./ BBA(Hons.)	B.Sc.(H) in Maths./ B.A. (H) in Eng, Hin., His.	B.A.(Gen.)
		Amount in Rs.	Amount in Rs.	Amount in Rs.
С	Semester wise Payment (from 2 <sup>nd</sup> to 6 <sup>th</sup> Semester)			
	Tuition Fee (Per Semester)	12,000 (i.e. @Rs.2000 p.m.)	6,000 (i.e. @Rs.1000 p.m.)	4,800 (i.e. @Rs.800 p.m.)
	Session Charge (Per Semester)	4,000	4,000	4,000
	Total per Semester	16,000	10,000	8,800

### **PAYMENT OF TUITION FEES**

For all students Semester fee must be paid within one month from the commencement of every semester, otherwise a fine Rs. 100 will be charged per month. Names of defaulters for more than three months may be struck off from the college register.

### Transfer Certificate Fee/ Admission cancellation Fee: Rs.500.00

For obtaining Transfer Certificate/getting admission cancelled/refund of Caution Deposit etc. a student will have to clear all outstanding amount up to the date of application.

## Session Charges per annum:

Session Fees includes Development fees, Library fees, Laboratories Fees, Sports Fees etc.

# SMT. BIMALA SHROFF SCHOLARSHIPS for meritorious students

Smt. Bimala Shroff Scholarship is awarded to the meritorious/needy students on behalf of Sri Radhe Krishna Charitable Trust. It was introduced on 16.07.2016.



# **≪ADMISSION PROCEDURE≫**

Admission in the college is subject to the rules and regulations prescribed by the University of Calcutta and by the management of the college.

### **ADMISSION REGULATIONS**

- The admission procedure in the respective subjects will be followed the latest regulation declared by the University of Calcutta.
- ❖ A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission to the 1st year of the 3 year (six semesters) B.A./B.Sc./B.Com. (Honours/ General)Course of Studies provided he/she has also passed in English having full marks not less than 100.
- Candidates who have passed the Higher Secondary (10+2) Vocational examination conducted by the West Bengal State Council of Vocational Education and Training will be eligible to seek admission to the B.A. (General) 1st year Course of Studies taking the subjects under Humanities Department only.
- Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) need not require to submit Migration Certificate for getting Registration under this University.
- However, no candidate will be allowed for admission after a lapse of more than 5years from the year of passing the previous qualifying examination.
- Admission process will normally commence after publication of results of I.S.C., C. B. S.E.(10+2) and Higher Secondary Examination of W. B. Council of Higher Secondary Education and will continue till the vacancies are filled up or the last date fixed by University of Calcutta, whichever is earlier.
  - Online Application Forms and Prospectus will be available from the College Website: www.shreeagrasaincollege.net
  - Student must fill up all required details as per their testimonials.
  - Form submission to be done through online.
  - ❖ Date of admission will be declared as per University notification.
  - **Final admission will be confirmed only after original document verification.**

# Online Submission of admission forms does not guarantee admission.

All admissions are provisional. Any admission done (inadvertently) contrary to the Rules and Regulations laid down in the prospectus and/or University of Calcutta will be treated as cancelled. Admission to the college and permission to take up particular combination of subjects are subject to the rules and regulations prescribed by the University of Calcutta and at the discretion of the college authority.

### Documents necessary at the time of final admission:

- Mark sheet of the last qualifying examination.
- Admit Card and Mark Sheet of Madhyamik Pariksha and H.S. Examination or equivalent
- (for proof of age).
- Two Stamp size colour photographs.
- Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All India Boards / Councils (i.e. C.B.S.E, I.S.C. and National Institute of Open Schooling) need not require to submit the Migration Certificate for getting Registration under Calcutta University.

Students coming from other University/ Board must submit the Migration as well as Pass certificates in original for getting registration under Calcutta University.

# **«RULES & GENERAL CONDUCT OF DISCIPLINE**

- 1. As for teaching and learning process, a very peaceful, calm, and untroubled atmosphere is required, maintenance of silence in the college campus is absolutely necessary.
- 2. The college provides Identity Cards to all regular students. Students are required to bring the Identity Cards whenever they are in the college campus and to produce the same to the appropriate authority on demand. They are forbidden to bring outsiders without prior permission from the college authority. Duplicate Identity Card will be issued at the payment of Rs. 20/-, if it is lost.
- 3. An act of discourtesy to girl students will be deemed as serious offence and will be punished accordingly.
- 4. Smoking and chewing pan or pan-masala are strictly forbidden.
- 5. Students are requested to co-operate with the college authorities in keeping the college and its compound clean. Lights and fans are to be switched off when not needed.
- 6. Bicycles and Two-wheelers should be kept in proper place.
- 7. Students are requested to use the different facilities available to them in just and proper manner. Improper use/wilful destruction of any article/furniture /accessories by a student will invite penal action.
- 8. Playing music on Transistors, Tape-recorders, Mobile Telephones or any other similar gadgets with or without earphones is strictly prohibited in the college premises. Action will be taken against violators. Use of cell phones is strictly prohibited in all areas of the main building. The college will not be responsible for loss/theft/damage of the same nor will entertain reports of the above. In case of emergency, college land lines may be used by the students with prior permission.
- 9. Plucking of flowers within the College compound is forbidden.
- 10. Violation of rules mentioned above will make a student liable to disciplinary action which in case of serious or repeated offences may include expulsion from the college.
- 11. The College is under close surveillance of CCTV.

A STUDENT FOUND IN INDULGING IN ANY UNRULY ACTIVITY/ BEHAVIUR IN THE CAMPUS WILL BE SUSPENDED AND / OR EXPELLED FROM THE COLLEGE.

#### **RAGGING**

Every student is required to give an undertaking in writing countersigned by the guardian at the time of admission to the effect that he/she will not indulge in act of ragging. Strict action will be taken in accordance with the directives of the Supreme Court in case any student is found to indulge in ragging.

### UGC\_Student\_Affidavit\_Registration\_Page - Anti Ragging

Ragging has ruined countless innocent lives and careers. In order to eradicate it, Hon'ble Supreme Court in Civil Appeal No. 887 of 2009, passed the judgement wherein guidelines were issued for setting up of a Central Crisis Hotline and Anti-Ragging database. In accordance with the orders, UGC (University Grants Commission), Govt. of India has developed this web portal.

Link-----> www.antiragging.in/Site/Affidavits Registration.aspx

All the students must fill up the form and need to be submitted to the UGC Portal

# **≪**Activities during Session 2019-20≫



This year also College celebrated its 16th Foundation Day at college campus. The students and staff members participated in the cultural programme. His Excellency Sri Jagdeep Dhankhar, Hon'ble Governor of West Bengal & Smt. Sudesh Dhankhar, 1st Lady, were the chief guests, along with the members of governing body. 3rd edition of the College magazine "PRATIBIMB-The reflection of Shree Agrasain College" was released in the gracious presence of the guests.



"Sabuj Bangla"- the tree plantation ceremony was held on 30.08.2019 where Shri Mahabir Prasad Shroff (Chairman), and Shri Suresh Bhuwalka (Media Spokesperson) along with College Students and Staff members planted trees to save nature and environment.



Seminar on ARTIFICIAL
INTELLIGENCE: The Department of
Computer Science & Applications had
organized a seminar on 24th of September,
2019 for the B.Sc. students. Dr.
Siddhartha Roy, Assistant Professor,
Department of Computer Science, The
Heritage College, under University of
Calcutta, acted as a resource person and
speaker.

The Department of Commerce also organized a seminar on 11th of Nov, 2019 for the 5th semester students on "GST". Dr. Pranam Dhar, Associate Professor, Former Head, Department of Commerce & Management, WBSU acted as a resource person and speaker. His lecture provided the students and teachers with valuable insight into the intricacies of the topics.

This year on 22.11.2019 the department of History organized an educational tour to the Indian Museum in order to enable the students to relate to the lessons provided in class.



Every year the college celebrates **Hindi Diwas on 14th** September to commemorate the adoption of Hindi as one of the official languages of India. This year the annual event was graced by the presence of Honourable Smt. Baishali Dalmia (M.L.A.), Dr Tara Dugar (Principal, Tara Devi Harakh Chand Kankaria Jain College), Mr Prakash Chandalia (Editor, Rashtriya Mahanagar). Students and teachers put up performances par excellence in the cultural programme that followed the lamp lighting ceremony. Also every year the college celebrates International Mother Tongue Diwas on 21st February, **Annual Fest** – "**Agrotsav**" at Sarat Sadan Auditorium, Howrah Maidan and Students, Staff are also participated in different Cultural Programmes like **Pre-Puja Celebration**, **Teachers Day**, **Basanto Utsav** etc.



Every Year College organizes Blood Donation Camp, Meditation Camps, Tree Plantation, Free Eye Check-up camp, Demonstration of Fire Fighting and observes Independence Day etc.



Date: 15th July 2020



- Smt. Bimala Shroff Scholarship for needy & Meritorious Students,
   Free Wifi Campus
- 3 Books/Library Card,
   1 Computer/Student
- National Level Seminars & Workshops,
- Free Internet facility for project works,
- Acccessories for indoor games & Playground for outdoor Games,
   Food Court

5/2A, Height Road, Liluah, Howrah-711204, Ph. No.: 26554917, 7604084413 Website: www.shreeagrasaincollege.net, E-Mail: shreeagrasaincollege.info@gmail.com